

Quality Form FPM-F003

Choosing MOIRA as your NDIS plan manager is as simple as completing and returning this form. Once completed, please return this form along with a copy of your approved NDIS Plan to fpmengagement@moira.org.au. MOIRA is here to help, should you have any questions about getting started contact us on 1300 666 472.

PARTICIPANT DETAILS:

Full Name			
Address			
Contact Phone Number		Email	
Preferred contact	<input type="checkbox"/> Email OR <input type="checkbox"/> Phone OR <input type="checkbox"/> contact my authorised representative		
Date of Birth		NDIS Reference Number	
Plan Start Date (Optional)		Plan End Date (Optional)	

PLAN MANAGEMENT SERVICE FEES

Financial Intermediary Services	Set Up Costs	Monthly Processing
Capacity Building Supports: Improved Life Choices	\$232.35	\$104.45

AUTHORISED REPRESENTATIVE DETAILS:

The Authorised Representative will be authorised to approve invoices for payment and handle financial matters on behalf of the Participant. If the main Authorised Representative is unavailable, the alternate Authorised Representative has this authority.

	Main Contact (for authorising invoices)	Alternate (if main contact is unavailable)
FULL Name		
Relationship to Participant		
Address		
Best Contact Phone Number		
Email		
Preferred Method of Contact	<input type="checkbox"/> Email OR <input type="checkbox"/> Phone	<input type="checkbox"/> Email OR <input type="checkbox"/> Phone

SUPPORT COORDINATOR DETAILS:

Name:	Email:	Mob:
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How did you hear about MOIRA Financial Plan Management?

- MOIRA Website / Social Media
 Local Area Coordinator (LAC)
 Referred by a Service Provider
 Friend / Family
 Expo
 Please Specify
 Organisation
 Transferred from MOIRA FI
 NDIA Planner

PLEASE EMAIL SERVICE AGREEMENT TO:

<input type="checkbox"/> Participant	<input type="checkbox"/> Main Contact	<input type="checkbox"/> Alternate Contact	<input type="checkbox"/> Other, please specify email address:
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